Resume

Objective	My goal is to obtain a position as a production artist and to build on my existing graphics capabilities in a creative and motivated environment.
Education	University of California, Santa Barbara - BA, English September 1991 - June 1995
Skills	I am proficient in Illustrator, PhotoShop, and PageMaker, as well as DreamWeaver, HTML and JavaScript. I am an expert in MicroSoft Office, Lotus Notes, DOS, Windows (95 to XP), scanning and OCR software, and am experienced with Quark Xpress 4.0 and AutoCAD 14. I am comfortable using both a PC platform and Mac up through OS X. I have created and maintained my own web site: <u>http://www.greentides.com/devon</u> .
Employment History	Kaiser Foundation Hospitals, Distance Learning Program Staff Specialist, May 2001 to Present I maintain and update the department web site, primarily the education calendar, using Dreamweaver MX: <u>http://nursingpathways.kp.org</u> . I compile course materials for electronic distribution in Adobe Acrobat. I provide graphics solutions as needed using Illustrator, PhotoShop and Acrobat, assisting with the marketing of various department programs and educational offerings. I serve as writer, editor and layout specialist for quarterly department newsletter "Pathways Press," using Adobe PageMaker.
	Dreams of Deirdre Graphics and Web Coordinator, 2000 to present I create custom flyers to advertise games for a Bay Area gaming troupe, and edit their print materials. I maintain and update the troupe's web site: <u>http://www.dreamsofdeirdre.org</u> .
	Graduate Literature Association, San Francisco State University Co-Chair, 1997 - 1998 I chaired a student organization at SFSU, and produced their literary journal "Interpretations," providing layout (in PageMaker) and graphics (in Illustrator and PhotoShop), and serving as editor. I created the now-defunct GLAWebsite, to promote a sense of community among the Literature grad students.
	Capital Planning Department, SFSU Graphics Assistant, October 1995 to August 1999 I maintained the department website, providing graphics solutions for map distribution and website presentation using PhotoShop, PageMaker, Illustrator and FreeHand. I shot and processed digital photographs of facility construction projects for departmental use. I composed conceptual schematics for construction presentations using AutoCAD 14, and generated documents by scanning text and graphics using OmniPage.
Interests	Creative writing, historical reenactment, community theatre and jewelry design.
	References, employment information, and other data are available upon request